

howden
park
CENTRE



the perfect
wedding venue

www.howdenparkcentre.co.uk

Situated in a beautiful parkland setting, Howden Park Centre in Livingston is a stylish, contemporary venue which is perfect for weddings and wedding receptions.

Awarded Building of the Year by the Edinburgh Architectural Association, Howden Park Centre is West Lothian's only 4-star arts venue. We can accommodate weddings up to 100 guests so whether you're planning a small, intimate wedding or a large-scale celebration, we have rooms to suit your needs.

We are committed to delivering the best service to ensure that your day is truly memorable for you and your guests. We want your wedding day to be as relaxed as possible and our experienced events team will ensure that your special day runs perfectly to plan. We will work closely with you to plan each detail - no task is too small or too large for our events team.

We believe that your wedding day is the most important day of your life and our events team is committed to delivering an exceptional experience for you and your guests. But don't just take our word for how wonderful Howden Park Centre is - come for a visit and meet the team. Please contact us to arrange a viewing and to discuss your requirements in detail.



Theatre

Our stunning, 300 seat auditorium gives a perfect, unrestricted view of the main stage. Undoubtedly the jewel in our crown, the theatre is fully supported with professional sound and lighting equipment which, coupled with our creative expertise, offers you the opportunity to make your dream day come true.

Meeting Room

Situated on the first floor, the Meeting Room has a full-length glass wall and offers panoramic views over Howden Park. The Meeting Room is a light, contemporary space for your intimate ceremony. This space can accommodate up to 20 seated guests.



Space 2

A wonderfully adaptable space, which can be tailored to meet your individual requirements. With natural wood flooring and white walls, Space 2 is a bright, airy room providing a fabulous space for you and your guests. This space can accommodate up to 50 seated guests.



Space 3

A large, spacious room providing flexible accommodation for your event. With natural wood flooring and a wall of floor to ceiling windows, it is the ideal space for your special occasion. This space can accommodate up to 100 seated guests.

“ Thank you so much for all your help and wedding co-ordination. We had a fantastic time and would recommend your venue in a heartbeat! We have had so many comments from our guests about how fantastic the venue, staff, meal, buffet, etc. was. We wouldn't have been able to pull everything together if it hadn't been for you and your team of staff who helped bring our ideas to life to create, what we feel, was a perfect wedding. ”



Wedding Packages

Full Day Wedding Package

50 guests	£1,750
100 guests	£3,500

What's included

- › A personal welcome from our team
- › A red carpet on arrival
- › A glass of sparkling wine on arrival
- › A room for your ceremony and signing of the register
- › Private secure room for bridal party and gifts
- › Professional theatre lighting and sound (auditorium only)
- › Glitter ball and coloured lighting
- › Two glasses of wine with your meal
- › A glass of sparkling wine for your toast
- › Linen table covers
- › A silver cake stand and bridal knife for the cutting of your wedding cake
- › Tea and coffee served with your wedding cake
- › Late license until 1am

Evening Wedding Reception

50 guests	£500
100 guests	£1000

What's included

- › A red carpet on arrival
- › A glass of sparkling wine on arrival
- › Room hire from 6.30pm to 1am
- › Private secure room for bridal party change and gifts
- › Glitter ball and coloured lighting
- › Linen table covers
- › A silver cake stand and bridal knife for the cutting of your wedding cake
- › Late license until 1am

External Catering Companies

Customers can choose their own licensed catering company under a temporary Licence to Occupy. Caterers can hire the kitchen to re-heat or cook food for a fee of £50, plus a £250 deposit. Catering companies will be charged a fee of 10% of the catering contract to provide catering for customers. Caterers must also provide evidence of their local authority catering licence, employers' liability insurance and PAT certificates.

To arrange a viewing please contact:

Letting Co-ordinator
Telephone: 01506 773853
or email: venuehire@westlothian.gov.uk
www.howdenparkcentre.co.uk
Prices valid from: 1 April 2017 - 31 March 2018

